

MINUTES AND ACTIONS (MEETING 3)

26 AUGUST 2023 / 11am to 12noon / PARISH CENTRE MACQUOID STREET SCHOOL

ATTENDEES

Janine Deakin	Chair	0402 678 056	janine.deakin@canberra.edu.au
Dylan House	Member (nominated alternate chair)	0481 725 409	dylanhouse@hotmail.com.au
Nick Pelle	Member	0418 220 137	nick@oztal.com.au
Kripa Antony	Member	TBC	drkripantony@gmail.com
Anthony Stanislaus	Member	TBC	drkripantony@gmail.com
Benji Reyes	Member	TBC	chinchan368@yahoo.com
Glenda Chapman	Member	0450 400 240	glenda3086@gmail.com
Gretchen Bell	Member (nominated secretary)	0409 815 580	gretchen.bell1@bigpond.com
Rebecca Gillett	Member (nominated secretary)	0402 925 565	rrgillett@gmail.com

Apologies: *Father Tony Percy, Father Josh Scott, Tony Carey, Sybil Busby, Tony Wood, Sheryl Reyes, Jaynel Estrella, Selina Stanford*

AGENDA NOTES

ITEM 1: WELCOME AND PRAYER TIME

- The chair provided the opening prayer

ITEM 2: APOLOGIES AND INTRODUCTIONS

- The chair noted all in attendance and apologies.

ITEM 3: ACTION ITEMS REGISTER

- The following action items were discussed in detail and remain open noting the following updates:

- **20230520/1:** D.House provided an update, work in progress with Father Josh; Sacramento pages are still being looked at with formatting ongoing.
 - **20230520/2:** deferred to the next meeting in October.
 - **20230520/3:** members discussed this item and if the BBQ/morning tea for PPC to host was still required; this was deferred to the next meeting in October before closing.
 - **20230624/2:** G.Bell provided an update on points of contact within nursing homes, work in progress. Issue identified around privacy of the elderly - can't go around and ask. Suggestions included, handing out cards for people to complete and hand back if they would like a visitor from the parish; George Forbes House and Warrigal - a dozen names on the list; continuously working on getting a full list together. Discussion around My Aged Care and hard copies available for collection from Kirsty McBain's office.
 - **20230624/3:** sub-committee are still yet to meet; interest expressed from across the parish; clarification required for volunteers to have a police check; Bec Gillett to follow up with parish to confirm procedures for volunteers and send out police check website details to members.
 - **20230624/5:** this action has been updated from individual photos of PPC members to a group photo taken at the next meeting in October.
- New action items were added (see table below, purple highlighted)
 - Action items were noted as completed/closed (grayed out below)

Reference	Description	Due	Assigned to	Date closed
20230520/1	Explore options for parish website layout/design	Ongoing	Dylan and Father Josh	
20230520/2	Finalise the right avenue for sharing the categorisation of ideas under the Three Pillars with the Parish for feedback. Follow up action: Chair will circulate draft to PPC members for comment.	After next meeting (October)	Chair - Tony Carey	
20230520/3	Discuss with Elizabeth for rosters RE: morning tea options for PPC to host	Spring (Sept/Oct meeting)	Chair - Tony Carey	
20230624/3	SUB-COMMITTEE (Elderly) - Champion: Tony Wood (voluntold), Gretchen Bell and Kripa Antony to meet to progress this work, identify roles and responsibilities.	Before next meeting - 26 Oct 2023	Tony Wood (Tony Carey to provide support if needed) Kripa Antony to arrange meeting date	
20230624/5	All PPC members to provide a photo for parish communication	At next meeting - 26 Oct 2023	Bec Gillett and Janine Deakin	
20230824/1	Nursing homes - My Aged Care, hard copies to be collected from Kirsty McBain's office	Before next meeting - 26 Oct 2023	Gretchen Bell	

20230824/2	Parish procedure for volunteers and send website details to members for police check	Before next meeting - 26 Oct 2023	Bec Gillett	
20230824/3	Roster for PPC members to be considered - talk/speaking at the conclusion of mass for any parishioners to approach/get to know you as PPC member	For discussion at next meeting 26 Oct 2023	Janine Deakin	
20230520/4	Proposed dates/times for meetings to be circulated for vote	31 May 2023	Bec Gillett	<i>Completed - 23 May 2023</i>
20230520/5	Responses for proposed meeting dates/times	11 June 2023	All	<i>Completed - 11 June 2023</i>
20230520/6	@parish email account to be explored if this is an option for contact for all PPC members	Before next meeting	Chair - Tony Carey	<i>Completed - 11 June 2023</i>
20230624/1	All upcoming PPC meeting dates to be circulated to members	30 June 2023	Bec Gillett	<i>Completed - 06 July 2023</i>
20230624/2	Nursing homes - follow up with all the points of contact to see how time is currently being spent with the elderly.	Before 24 August meeting	Gretchen Bell	<i>Completed - 24 August 2023</i>
20230624/4	WhatsApp group created for PPC members - RSVP's and general updates	Before next meeting - 26 Aug 2023	Janine Deakin	<i>Completed - 15 July 2023</i>

ITEM 4: UPDATE - ELDERLY sub-committee

- T.Wood provided an update via WhatsApp - meeting scheduled for Wednesday, 30 August with Father Tony to discuss nursing homes.
- Contact made with George Forbes House, Warrigal and nursing home and a list of names are being sent through of Catholics and other elders who they think are vulnerable and lonely residents to benefit from either a visit or communion.
- List will be shared within 2 weeks for review.
- K.Antony to organise the first meeting for this sub-committee.

ITEM 5: UPDATE - YOUTH sub-committee

- A.Stanislaus provided an update at the meeting, reiterating Father Josh's update via WhatsApp for this sub-committee.
- No further progress since first meeting; still trying to advertise and ask youth directly to commence strategy/next steps.
- A few young adults to assist

ITEM 6: UPDATE - YOUNG ADULTS sub-committee

- D.house provided an update at the meeting.
- Sub-committee has met and regular catch-ups have commenced for this group on Fridays (fortnightly) with a relaxed, hang out vibe.
- Core parishioners have been formed (Blake, Steph, Natalia, Dylan and Father Josh)
- Exploring opportunities for avenues for young adults to integrate prayer life and how mass can be catered towards young adults with a close knit prayer space to be explored.
- For example, Saturday morning mass to be held at St Gregory's (McQuoid) then followed by lunch.

ITEM 7: DISCUSSION | Columbarium

- J.Deakin led discussion around the proposal received by P. Maher regarding a parish columbarium (storing of ashes).
- The proposal identified St Raphael's as the place for building this structure between the presbytery and church. PPC members asked if this is the best use of space? And can McQuoid Street be a viable option? Consideration of the school would be required too.
- Cost and expenses in building this structure - do we need it when the local cemetery already provides one?
- Extra consideration of a contemplative space - needs the ambiance and garden to make this meaningful, not just filling the space.
- Factors such as legal/certain regulations and permits etc may be harder may be an added hurdle.
- Factor in Catholic tradition, what is permitted in the Catholic Church; ashes kept together and not spread.
- Overall, the initial discussion was negative and members were unsure of Father Tony, Father Josh and Tony Carey's direct views on this matter.

ITEM 8: OTHER BUSINESS

- Rosters: Anne Alexander (from the Finance Committee) has elected to prepare the rosters.
- Vinnies update: up to \$500 off electricity bills when people apply through Services NSW and Vinnies; Paula can work through these applications and process them; proof of the need; it was noted the Parish also helping with electricity bills. Donations are down; cans not taking off as first thought; markets scheduled - big month in November; Christmas in the parish; gift giving and what we can do; two more BBQs planned before end of the year.
- Parish events: PPC BBQ as a one off thing and how this works in with Vinnies schedule; preference expressed to not have back to back BBQ's; springtime for warmer weather. Another suggestion - own roster to be established for PPC members to provide an update/brief talk at the end of mass; so that parishioners can approach directly after mass; further conversation needed around this.
- First communion masses: welcome into the parish; prayer book and rosary beads to be provided. The idea and/or concept of young kids talking to the young kids. Sub-committee to look at

addressing some of these; altar serving - timing; utilising the school to nominate the kids; look at using the bulletin for an advertisement of altar servers - D.House to talk through with Father Josh.

ITEM 9: CLOSING PRAYER

- Gretchen provided the closing prayer

NEXT MEETING’S AGENDA ITEMS

- Opening Prayer: Deuteronomy 30 - *gentle truth*
- Deferred Item 4 from meeting 20230624: PPC members on safeguarding - Maria from Institute Professional Standards and Safeguarding (15 minutes)
- Ideas raised for future discussion: whole of parish social gathering (towards Christmas time) - Dinner? Bush dance? Guest Speaker? Debutante Ball? Retreat idea?
- Someone to provide an update from World Youth Day and Pilgrimage to Inner Peace.

SCHEDULE OF MEETINGS FOR 2023-2024

Meeting 1	Saturday, 20 May 2023	✓
Meeting 2	Saturday, 24 June 2023 2pm to 3pm	✓
Meeting 3	Saturday, 26 August 2023 11am to 12noon	✓
Meeting 4	Thursday, 26 October 2023 6pm to 7pm	
Meeting 5	Wednesday, 21 February 2024 6pm to 7pm	
Meeting 6	Tuesday, 23 April 2024 6pm to 7pm	